



Woodland Joint Unified School District

Progressive Discipline Plan

Grades 7-12

The Woodland Joint Unified School District recognizes that to maximize the learning potential of each student the school environment must be safe, secure and peaceful. The following guidelines, in accordance with Education Code and Board Policy, are enforced district wide in a fair and consistent manner.

The Progressive Discipline Plan was developed for all schools within the Woodland Joint Unified School District and outlines the Alternative Means of Correction that school sites may use, as well as consequences that may be issued for inappropriate student behaviors. Each administrator must consider the age, intent, and prior offenses of the student in determining the appropriate consequences. Situations not specifically addressed in this plan or unusual or extreme cases will be dealt with in accordance with District Policy and the California Education Code. If action warrants, students may be given consequences of second, third, or fourth offense on the first offense.

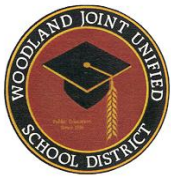
Alternative Means of Correction (AMC) may include, but are not limited to (no particular order):

- Parent/Teacher conference
- Parent Contact
- Warning
- Referral to Student Services staff for intervention
- Citation
- Detention
- Exclusion from school activities
- Restitution
- Counseling
- Behavior Contract
- Conflict Mediation
- Community Referral/Services
- Parent supervise student in class
- Parent escorts student to/from school
- Friday/Saturday School
- Class meeting
- Involuntary transfer
- Student Success Team (SST)
- School Attendance Review Board (SARB)
- Cross Age Mentoring
- Projects on campus
- Community Service
- In-school suspension
- Counseling
- Behavior support plan

Home/School communication is critical to our student's success. Therefore, ALL interventions, including all AMC, shall include a parent contact and/or conference. We want our families to be partners in education at all times.

In accordance with Education Code 48911, all home suspensions shall be preceded by an informal conference conducted by the principal or the principal's designee, the pupil, and whenever practicable, the teacher or supervisor or school employee who referred the pupil to the principal. At this conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her and shall be given the opportunity to present his or her version and evidence in his or her defense. At the time of the suspension, a school employee shall make a reasonable effort to contact the pupil's parent or guardian in person or by telephone, and the parent or guardian shall be notified in writing of the suspension within 24 hours. If the parent/guardian can not be reached, the student's emergency contact number will be called. If the student is released to someone other than the parent/guardian, the school will make arrangements to meet to discuss the situation with the parent/guardian.

All unauthorized items brought to school and confiscated by staff may be returned to the student at the end of the school day on the first offense. Upon the second offense, parents may recover confiscated items, not held in evidence, upon administrative approval. Items not recovered by the end of the school year may be discarded. The Woodland Joint Unified School District, or any individual, is not liable for damage or loss to these confiscated items. The primary objective of requiring students not to bring restricted materials to school is to ensure students' focus on educational tasks, students' safety, and to prevent the loss or damage of private property.



Education Code 48915(a) and (c), as outlined below, are all expellable offenses on the first offense. This chart outlines the consequences for these serious violations.

Education Code Violation	1 st Intervention/ Consequence	2 nd Intervention/ Consequence	3 rd Intervention/ Consequence	4 th Intervention/ Consequence
48915(c)(1) Possession, selling, or otherwise furnishing a firearm.	5 day home suspension, notify police, and mandatory recommendation for expulsion.	N/A	N/A	N/A
48915(c)(2) Brandishing a knife.	5 day home suspension, notify police, and mandatory recommendation for expulsion.	N/A	N/A	N/A
48915(c)(3) Selling a controlled substance.	5 day home suspension, notify police, and mandatory recommendation for expulsion.	N/A	N/A	N/A
48915(c)(4) Committing or attempting to commit sexual assault or battery	5 day home suspension, notify police, and mandatory recommendation for expulsion.	N/A	N/A	N/A
48915(c)(5) Possession of an explosive	5 day home suspension, notify police, and mandatory recommendation for expulsion.	N/A	N/A	N/A
48915(a)(1) Causing serious physical injury to another person except in self defense.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance.	5 day home suspension, notify police and recommendation for expulsion.	N/A	N/A
48915(a)(2) Possession of any knife, or other dangerous object of no reasonable use to the pupil.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance.	5 day home suspension, notify police and recommendation for expulsion.	N/A	N/A
48915(a)(3) Possession of any controlled substance except for the first offense of possession of not more than one ounce of marijuana.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and recommendation for expulsion.	N/A	N/A
48915(a)(4) Robbery or Extortion	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and recommendation for expulsion.	N/A	N/A
48915(a)(5) Assault or battery upon a school employee	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and recommendation for expulsion.	N/A	N/A



Education Code 48900(a)-48900.7 offenses are outlined below. Interventions are offered and consequences are given when a student commits one of these violations.

Education Code Violation	1 st Intervention/Consequence	2 nd Intervention/Consequence	3 rd Intervention/Consequence	4 th Intervention/Consequence
<p>48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person;</p> <p>Threats</p> <p>Fighting <i>(may include pushing, shoving, punching)</i></p>	<ul style="list-style-type: none"> Suspension (1-5) and check in with administration upon return Notify Police Suspension (3-5) and check in with administration upon return Notify Police 	<ul style="list-style-type: none"> Suspension (2-5) and check in with administration upon return Notify Police Suspension (4-5) and check in with administration upon return Notify Police 	<ul style="list-style-type: none"> Suspension (3-5) and check in with administration upon return Notify Police Suspension (5) and Recommendation for expulsion Notify Police 	<ul style="list-style-type: none"> Suspension (4-5) Recommendation for expulsion Notify Police Prior action in effect.
<p>48900(b) Possession, sale, or furnishing of any knives, firearms, or other dangerous objects</p>	<ul style="list-style-type: none"> Suspension (3-5) Expulsion recommendation, unless the principal finds that the expulsion is inappropriate, due to the particular circumstances. Notify police in case of possession of firearm, or possession of a knife. 	<ul style="list-style-type: none"> Suspension (5) and Recommendation for expulsion Notify police in case of possession of firearm, or possession of a knife. 	<ul style="list-style-type: none"> Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect
<p>48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance or an intoxicant of any kind</p> <p>Under the influence</p> <p>Possession</p> <p>Furnishing</p>	<ul style="list-style-type: none"> Suspension (3-5) Counseling Suspension (3-5) Counseling Suspension (5) and Recommendation for expulsion 	<ul style="list-style-type: none"> Suspension (4-5) Counseling and/or community service Suspension (4-5) Counseling and/or community service Prior action in effect 	<ul style="list-style-type: none"> Suspension (5) and Recommendation for expulsion Suspension (5) and Recommendation for expulsion Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect Prior action in effect Prior action in effect Prior action in effect

Education Code Violation	1 st Intervention/Consequence	2 nd Intervention/Consequence	3 rd Intervention/Consequence	4 th Intervention/Consequence
Sale Police notification	<ul style="list-style-type: none"> • Suspension (5) and • Recommendation for expulsion – <i>mandatory</i> 	<ul style="list-style-type: none"> • Prior action in effect. 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • effect
48900(d) Offering, arranging, or negotiating to sell drugs, alcohol or any intoxicant and then substituting a look-a-like substance intended to represent drugs, alcohol, or an intoxicant. Police Notification	<ul style="list-style-type: none"> • Suspension (3-5) • Recommendation for expulsion • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (5) and • Recommendation for expulsion • Notify police 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • Prior action in effect.
48900(e) Committed or attempted to commit robbery or extortion. See Definition Police Notification	<ul style="list-style-type: none"> • Suspension (3-5) • Recommendation for expulsion , unless the principal finds that the expulsion is inappropriate, due to the particular circumstances. 	<ul style="list-style-type: none"> • Suspension (5) and • Recommendation for expulsion 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • Prior action in effect.
48900(f)* Caused or attempted to cause damage to school or private property. (including Graffiti/Tagging)	<ul style="list-style-type: none"> • AMC • Restitution 	<ul style="list-style-type: none"> • AMC • Suspension (1-5) • Restitution 	<ul style="list-style-type: none"> • Suspension (2-5) and • Restitution 	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion.
48900(g)* Stealing, or attempting to steal school or private property.	<ul style="list-style-type: none"> • AMC • Suspension (1-3) • Restitution • Notify police 	<ul style="list-style-type: none"> • Suspension (3-5) • Restitution • Notify Police 	<ul style="list-style-type: none"> • Suspension (5) • Restitution • Recommendation for expulsion 	<ul style="list-style-type: none"> • Prior action in effect.
48900(h)* Possessed or used tobacco or nicotine products	<ul style="list-style-type: none"> • AMC 	<ul style="list-style-type: none"> • AMC • Suspension (1) • Counseling 	<ul style="list-style-type: none"> • Suspension (2-3) • Counseling on cessation 	<ul style="list-style-type: none"> • Suspension (3-5) • Counseling on cessation
48900(i)* Committed an obscene act or engaged in habitual profanity or vulgarity. <ul style="list-style-type: none"> • Obscene act/gesture 	<ul style="list-style-type: none"> • AMC • Suspension (1-3) • Notify police 	<ul style="list-style-type: none"> • Suspension (2-5) • Notify police 	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion • Notify Police 	<ul style="list-style-type: none"> • Prior action in effect

Education Code Violation	1 st Intervention/Consequence	2 nd Intervention/Consequence	3 rd Intervention/Consequence	4 th Intervention/Consequence
<ul style="list-style-type: none"> Profanity 	<ul style="list-style-type: none"> AMC 	<ul style="list-style-type: none"> AMC Suspension (1) 	<ul style="list-style-type: none"> Suspension (2-5) 	<ul style="list-style-type: none"> Suspension (5)
48900(j)* Possessed, offered, arranged, or negotiated to sell any drug paraphernalia.	<ul style="list-style-type: none"> AMC Suspension (1-3) Counseling Notify police 	<ul style="list-style-type: none"> Suspension (1-5) Counseling Notify police 	<ul style="list-style-type: none"> Suspension (3-5) Counseling Notify police 	<ul style="list-style-type: none"> Suspension (5) Recommendation for expulsion
48900(k)* Willful defiance and/or disruption of school activities and/or the learning environment: <ul style="list-style-type: none"> Cheating/Plagiarism Forgery Dress code violation Gambling Defiance Electronic device violation Pulling fire alarm Bystander in a fight 	<ul style="list-style-type: none"> AMC 	<ul style="list-style-type: none"> AMC or Suspension (1-3) 	<ul style="list-style-type: none"> AMC or Suspension (1-5) Contact with SRO 	<ul style="list-style-type: none"> Suspension (3-5) Request for expulsion
48900(l)* Knowingly received stolen school or private property	<ul style="list-style-type: none"> AMC Suspension (1-3) Restitution Notify police 	<ul style="list-style-type: none"> Suspension (1-5) Restitution and Notify police 	<ul style="list-style-type: none"> Suspension (3-5) Restitution Notify Police 	<ul style="list-style-type: none"> Suspension (5) Recommendation for expulsion
48900(m)* Possession of an imitation firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.	<ul style="list-style-type: none"> Suspension (3-5) Confiscate object Notify police 	<ul style="list-style-type: none"> Suspension (4-5) Confiscate object Notify police 	<ul style="list-style-type: none"> Suspension (5) Confiscate object Recommendation for expulsion Notify police 	<ul style="list-style-type: none"> Prior action in effect.
48900(n) Committed sexual assault or battery <i>See Definition</i> Police Notification	<ul style="list-style-type: none"> Suspension (5) Recommendation for expulsion - <i>mandatory</i> 	<ul style="list-style-type: none"> Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect
48900(o) Harassed, threatened, or intimidated a pupil who is a witness in a school disciplinary proceeding for the purpose of intimidation or retaliations	<ul style="list-style-type: none"> Suspension (1-3) Notify police 	<ul style="list-style-type: none"> Suspension (3-5) Notify police 	<ul style="list-style-type: none"> Suspension (5) and Recommendation for expulsion Notify police 	<ul style="list-style-type: none"> Prior action in effect
48900(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription	<ul style="list-style-type: none"> Suspension (5) and Request for expulsion 	<ul style="list-style-type: none"> Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect 	<ul style="list-style-type: none"> Prior action in effect

Education Code Violation	1 st Intervention/Consequence	2 nd Intervention/Consequence	3 rd Intervention/Consequence	4 th Intervention/Consequence
drug Soma. Police Notification				
48900(q) Engaged or attempted to engage in an act of hazing initiation or pre-initiation into a student organization. <i>See Definition</i>	<ul style="list-style-type: none"> • Suspension (3-5) and • Notify police 	<ul style="list-style-type: none"> • Suspension (5) and • Request for expulsion and • Notify Police 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • Prior action in effect
48900(r)* Engaged in an act of bullying, including, but not limited to electronic act, directed toward a pupil or school personnel.	<ul style="list-style-type: none"> • AMC • Suspension (1-3) 	<ul style="list-style-type: none"> • Suspension (1-5) 	<ul style="list-style-type: none"> • Suspension (5) and • Recommendation for expulsion 	<ul style="list-style-type: none"> • Prior action in effect.
48900(t) Aiding or abetting infliction or attempted infliction of physical injury to another person. Police Notification	<ul style="list-style-type: none"> • Suspension (3-5) • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (4-5) • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion 	<ul style="list-style-type: none"> • Prior action in effect
48900.2 Committed sexual harassment (grades 4 -12) <i>See Definition</i>	<ul style="list-style-type: none"> • Suspension (1-3) • Counseling 	<ul style="list-style-type: none"> • Suspension (3-5) and • Counseling 	<ul style="list-style-type: none"> • Suspension (5) and • Request for expulsion 	<ul style="list-style-type: none"> • Prior action in effect
48900.3 Caused, attempted to cause, threatened to cause, or participated in any act of, hate violence (grades 4-12) <i>See Definition</i>	<ul style="list-style-type: none"> • Suspension (3-5) • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (5) • Counseling a • Notify police 	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion • Notify Police 	<ul style="list-style-type: none"> • Prior action in effect
48900.4 Engaged in harassment, threats, or intimidation, directed against school district personnel or pupils. (grades 4-12) <i>See Definition</i>	<ul style="list-style-type: none"> • Suspension (1-3) • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (3-5) • Counseling • Notify police 	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion • Notify Police 	<ul style="list-style-type: none"> • Prior action in effect
48900.7 Making terroristic threats against students, school officials and/or property	<ul style="list-style-type: none"> • Suspension (5) • Recommendation for expulsion • Notify Police 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • Prior action in effect 	<ul style="list-style-type: none"> • Prior action in effect

* E.C. 48900.5 states that suspension may occur on the first offense only if "the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process."

DEFINITIONS:

Assault: An unlawful attempt, coupled with present ability, to commit a violent injury to someone.

Behavior Contract: This is a contract written by the classroom teacher for the purpose of assisting the student with a specific behavior.

Guidelines (7-12)
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Bystander: This is a student who verbally encourages negative behavior to continue. These behaviors may include, but are not limited to: remaining at a fight even when directed to leave, saying things to encourage the fight to continue.

Battery: A willful and unlawful use of force or violence upon another and where there is a clear victim and clear abuser.

Detention: A student is assigned to a supervised area for a specified period of time before or after school, at lunch, or for another amount of time.

Expulsion: Expulsion means the removal of the student from their school for a specified amount of time. When a school site recommends expulsion, the site will forward the request to the Director of Student Services. The Student Services Department will notify the family to arrange for a meeting to discuss the recommendation.

Extortion: Using threats to obtain money or property from others.

Fight: Mutual combat. A physical confrontation between two or more students.

Hate Violence: Willful interference with or threatening another person's personal or property rights due to his/her race, ethnicity, national origin, religion, disability or sexual orientation.

Harassment, Threats & Intimidation: Intentionally engaged in harassment, threats or intimidation directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and expected effect of materially disrupting class work, creating substantial disorder and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.

Obscene Act/Gesture: To be inserted

Knife: As used in this section, 'knife' means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding bade that locks into place, or a razor with an unguarded blade (EC 48915(g)).

Robbery: Taking property by the use of violence (PC 211).

Serious Bodily Injury: A serious impairment of physical condition including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. (PC 243)

Sexual Battery: As described in Penal Code section 243.4(d)(1): "Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse" Intimate part means the "sexual organ, anus, groin, or buttocks of any person, and the breast of a female."

Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature, if this conduct has a negative impact on the individual's academic performance, or creates an intimidating, hostile or offensive educational environment.

Student Success Team (SST): School-based teams who explore, in a structured procedure, alternatives for students experiencing attendance, academic, and/or behavioral problems.

School Attendance Review Board (SARB): Multi-disciplinary team at the District level. SARB committee is made up of school employees and community agencies who meet to discuss issues involving severe attendance and/or behavior issues. Referrals can be made to law enforcement and/or the District Attorneys Office for failure to follow the SARB directives.